

OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE
AHMEDABAD -III
2nd Floor, Custom House, Opp. Old High Court, Navrangpura, Ahmedabad - 380 009.
Phone: (079) 27543676
Fax: (079) 27543676 **e-mail: ahmedab3@excise.nic.in**

F. No. IV/16-32/MP/2011/Pt-II

Date: 03.10.2011

FACILITY NOTICE NO.02/2011

Sub: Procedure for supervision of stuffing and sealing of containerized cargo.

In pursuance of the Board's Circular No. 952/13/2011-CX dated 08.09.2011 and 934/24/2010-CE dated 25.08.2010, the Facility Notice No.1/2011 dated 10.06.2011 is being substituted with this Facility Notice.

2. The exporter to whom the NOC has been given and who has obtained the factory stuffing permission from the concerned Customs Station, as per the existing instructions, shall make an application to the jurisdictional Range Superintendent, in the format prescribed [as in **Annexure-I**], 24 hours in advance or such shorter period as may be mutually agreed upon for supervision of examination, stuffing and sealing of the export container. Attention, in this regard, is drawn to the Board's Circular No. 934/24/2010-CE dated 25.08.2010. The Board has decided to provide online scheduling for factory stuffing examination by Central Excise Officers. The trade can forward their request for such factory stuffing inspection on the e-mail id of their jurisdictional Range Office. List of Range wise e-mail ID is enclosed in **Annexure- II**.

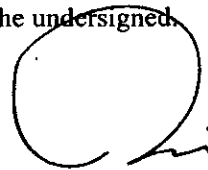
3. All the applications received from the exporters would be acknowledged by endorsing the time and date of receipt. The applications shall be disposed by following the standards of First-in First-out [FIFO]. If on a particular day due to over work load of supervision of stuffing export cargo the range office is not in a position to accede to all the request for such work, then the exporters would be immediately informed about the inability to provide the requisite officers and the exporters, whose request cannot be entertained for a particular day, may be requested to re-schedule the date/time of stuffing. If the exporter is not in a position to reschedule his schedule of stuffing, jurisdictional Range Superintendent will intimate the jurisdictional Assistant/Deputy Commissioners of Central Excise for deputing some other officer for the stuffing work. The Deputy/Assistant Commissioner shall depute the required number of officers for the stuffing work from among a pool of willing officers from within his charge. In case on any particular day there are not enough officers in the divisional pool, the Deputy/Assistant Commissioner may request the Deputy/Assistant Commissioner, Central Excise (Technical), HQ, Ahmedabad -III to depute additional officers from a pool of willing officers at the Hqrs. level. Deputy/Assistant Commissioner, Central Excise (Technical), HQ, Ahmedabad -III will act upon such request and deploy officers from the Hqrs. pool as far as available.

4. It may be noted that the MOT fees are to be paid by the exporter for stuffing of their containers. Exporters may deposit a lumpsum amount in advance against MOT charges and deduct the actual amount as per the amount to be paid against MOT charges after the stuffing is completed.

5. If the factory stuffing permission issued by the Custom Station requires supervision of the jurisdictional Assistant/Deputy Commissioner of Central Excise he shall do the needful.

6. In case any inspector/superintendent (other than those posted in Range offices) is nominated for the purpose of examination, stuffing, sealing of containers, he/she would act as a Sector/Range officer for that purpose. In such cases the officer shall, after supervising / examining the export consignment, submit the signed export documents along with the samples drawn, to the jurisdictional range office as per the relevant departmental instructions. He would also ensure that duly completed examination report accompanies the export goods as per the extant instructions/circulars on the subject.

7. The above procedure is to be read with the existing Board instructions and circulars, and shall strictly be complied. Any difficulty in following the above mentioned instructions may be brought to the notice of the undersigned.



(RAJU)
COMMISSIONER

Enclosures:

- i. Annexure-I
- ii. Annexure-II

Authority: Board's circular no.952/13/2011-CX
dated 08.09.2011 and 934/24/2010-CE dated 25.08.2010

Copy to: As per mailing List.

ANNEXURE - I

To,
The Superintendent of Central Excise,
Range-
Division-

Subject: Requisition for allotment of Inspector / Superintendent for Supervision of stuffing / sealing of export container

We have planned export of our cargo under Central Excise supervision. This would require allocation of Inspector / Superintendent for the purpose of examination, stuffing and sealing of export container(s).
The details are as given below:

Sr. No.	Name of the Exporter	Category of Exporter. (Merchant or Manufacturer)	Place of Stuffing	No. of Containers	Name of Commodity	Nature of goods	Quantity	Assessable Value	Amount of MOT Paid	Export under Rebate/ Bond	Export promotion Scheme	Date & Time of containers to be stuffed
1	2	3	4	5	6	7	8	9	10	11	12	13

Copy of Factory Stuffing Permission is enclosed.

Yours faithfully,
(Exporter / Authorised signatory)

Name & Cell No. of Contact Person:
Fax No:
E - Mail Id:

ANNEXURE - II

List Of E-mail ID & Telephone No. of Central Excise Ranges, Ahmedabad - III

Sr. No.	Name of Central Excise Division	Name of Central Excise Range	E-mail id of Ranges	Telephone No.
1.	Division - Gandhinagar	AR-I	Cexar_1@rediffmail.com	079-23238574
		AR-II	Cexar2@rediffmail.com	079-23238576
		AR-III	Cexar3@rediffmail.com	079-23235076
		AR-IV	Cexgrar4@gmail.com	079-23235082
			AR-Himmatnagar	Cexhmt@rediffmail.com
2.	Division - Kalol	AR-I	Cexvijapur@rediffmail.com	02763-270431
		AR-II	kalolranger1@rediffmail.com	02764-223519
		AR-III	kalolranger2@rediffmail.com	02764-223619
		AR-IV	kange_kalol@rediffmail.com	02764-223627
			AR-IV	kalolrange@rediffmail.com
3.	Division - Kadi	AR-I	rangekadi1@gmail.com	02764-262687
		AR-II	rangekadi2@gmail.com	02764-262906
		AR-III	rangekadi3@gmail.com	02764-263609
		AR-IV	arivkadi@yahoo.com	02764-228883
			AR-Nandasan	Cexnandasan@yahoo.com
4.	Division - Mehsana	AR-Mehsana	melhsanarange@yahoo.in	02762-254927
		AR-Mandali	mandallexcise@yahoo.com	02762-250442
		AR-Palanpur	Cexpalanpur@yahoo.com	02742-252419
		AR-Sidhpur	Cexsidhpur@rediffmail.com	02767-220338
			AR-Visnagar	Cexvisnagar@yahoo.com
5.	Division - Nadiad	AR-I	centralexciserange1@gmail.com	0268-2531020
		AR-II	ar2nadiad@gmail.com	0268-2555477
		AR-III	excise3nadiad@yahoo.in	0268-2555476
		AR-IV	excise4nadiad@yahoo.in	0268-2531004