
 <p>सत्यमेव जयते</p>	<p align="center">OFFICE OF THE COMMISSIONER, CENTRAL EXCISE, AHMEDABAD-III 2nd floor, Custom House, Navrangpura, Ahmedabad – 380 009.</p> <p>Website: www.cenexahmedabad3.nic.in E-mail: ahmedab3@excise.nic.in</p>	
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TRADE NOTICE No:- 06/2014

**Subject:-Refund/Rebate claim-Direct credit of Refund/Rebate to
Exporter's credit by way of Electronic payment under
RTGS/ NEFT facility- Procedures**

It has been brought to our notice that the present practice of issuing account payee cheques to the refund claimants is cumbersome and it also entails lot of paperwork, including return of cheques due to incomplete address and other clerical errors, leading to considerable delay in realization of the refund/rebate amounts by the claimants.

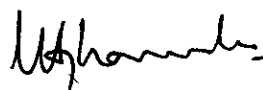
2. In order to alleviate these problems, it has been decided to introduce electronic payment/remittance of sanctioned rebate/refund amounts known as RTGS (Real Time Gross Settlement)/NEFT (National Electronic Fund Transfer) facility offered by Bank of Baroda, for every refund/rebate claim, for crediting the sanctioned refund/rebate claim amounts directly to claimant's account with effect from 01-04-2014.

3. For this purpose, the following procedure is prescribed:-

- (i) For all fresh claims of refund/rebate received after 31-03-2014, the claimants shall provide *One Time Authorization with claim of refund/ rebate filed by the assessee* (in duplicate), duly certified by the beneficiary bank branch authorities, in the enclosed format as **Annexure A**, at the time of filing such refund/rebate claims, in favour of the Jurisdictional Divisional DC/AC or Maritime Commissioner. For all subsequent refund/ rebate claims, the claimant shall submit self attested copy of the authorization already submitted to the Div. DC/AC or Maritime Commissioner. The authorization shall be valid for one financial year and a fresh authorization shall be filed alongwith first refund claim filed in the subsequent financial year.
- (ii) Authorizations filed for each financial year shall be given a serial number and entered in an authorization register to be maintained by respective refund sanctioning authority. In case of any change in the details of authorization, new authorization, duly certified by the bank, shall be submitted by the assessee. The refund sanctioning authority shall ensure the correctness of the reference to earlier authorization and all details shall be incorporated in the authorization Register. Format of Authorization Register is enclosed as **Annexure C**.
- (iii) In case of pending refund/rebate claims as on 31-03-2014, where refund/rebate has not been sanctioned or if sanctioned, has not been paid to the claimant, in those cases also the payment will be made through RTGS/NEFT facility of Bank of Baroda. For this purpose,

such authorization is to be obtained from such claimants by 31-03-2014.

- (iv) All the jurisdictional DC/AC/Maritime Commissioner are authorized to order for payment of refund under the system of electronic payment of sanctioned rebate/refund amounts through RTGS/NEFT facility, through authorized branch of Bank of Baroda, Ahmedabad. For this purpose, the jurisdictional DC/AC/ Maritime Commissioner shall submit a list of sanctioned refund claims in the form of **Annexure B** and an email copy to the bank along with a cheque for consolidated refund amount on the last working day of the week for the claims sanctioned in that week. The Bank after tallying all relevant details shall remit the sanctioned refund amounts to the respective beneficiaries mentioned in the **Annexure B**, out of the consolidated fund amount on the cheque.
- (v) It is further clarified that bank may charge the refund claimant, the charges for remitting refund amount through RTGS/NEFT and refund claimant would get only the net amount. The jurisdictional divisional DC/AC/Maritime Commissioner shall issue the Refund Order after mentioning the payment/remittance details i.e. UTR No. in the Refund / Rebate Order.
- (vi) All the Trade Associations are requested to bring the contents of this Trade Notice to the notice of their members in particular and the Trade in general.


(UMA SHANKER)
COMMISSIONER

Encl:- As referred above

F.No. IV/16-103/MP/13-14

Date 24/03/2014

Copy to:-

1. The Chief Commissioner, C.Ex, Ahmedabad Zone, Ahmedabad
2. Commissioner, Central Excise, Ahmedabad-I/II/ST/ Rajkot, Bhavnagar
3. Additional/Joint Commissioner, Central Excise, Ahmedabad-III
4. Assistant/Deputy Commissioner, Central Excise, Division - Kalol/Kadi/Gandhinagar/Mehsana/Nadiad, Ahmedabad-III
5. Maritime Commissioner, Central Excise, Ahmedabad-III
6. Assistant/Deputy Commissioner, Audit/Preventive, CCE, HQ, Ahmedabad- III
7. The AGM, Bank of Baroda, Ahmedabad
8. The Chief Manager, Bank of Baroda, Usmanpura Br., Ahmedabad.
9. The PAO, Central Excise, Ahmedabad
10. The Superintendent (Systems), HQ, Central Excise, Ahmedabad-III (for uploading this trade notice on website)
11. The RAC/PGC Members
12. As per mailing list
13. Notice Board

Note: The following text may either be printed on a plain paper with your office address stamp on it or on a letter head of the firm

Annexure-A

AUTHORIZATION

To,
The Deputy/Assistant Commissioner/ Maritime Commissioner,
Division - Kalol/Kadi/Gandhinagar/Mehsana/Nadiad,
Central Excise, Ahmedabad-III.

Sir,

Subject :- Authorization for Financial Year-2014-15 - Reg.

I/We authorize payment/credit of sanctioned rebate/refund amount for Central Excise duty for all my rebate/refund claims filed during financial year 2014-15 at your office through online (ACES) refund/ rebate method, directly to my bank account through RTGS/NEFT after deduction of applicable RTGS/NEFT charges, as per RBI guidelines. In case of any remittance made by mistake or duplicated, I/we undertake to re-credit back to the Department. I hereby declare following details for the purpose.

Registration details

Name			
15 digit ECC Registration No.			
Constitution of business	Proprietorship	Partnership	LLP
	Pvt. Ltd.	Public Ltd.	Other

Applicant firm detail

Address			
Telephone No.		Mobile No.	
Email id			

Bank account details of the registered assessee to which sanctioned refund amount is to be deposited.

Name of the Bank			
Branch			
Bank Account No			
IFCS Code			
Type of Bank Account	Saving A/c	Current A/c	

I/We fully understand that any information furnished in the application if found incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.

Place :

Date :

Signature :

Name:

Designation :

[Proprietor/ Partner/ Director/ Authorized Signatory.

[In case of Authorized Signatory, Authorization/ Power of Attorney in favor of the Auth. Signatory to be submitted which would also be verified by the Bank].

Enclosed (1) Photocopy of cross cancelled blank cheque-	YES/NO.
(2) Authorization/POA in favor of Authorised signatory-	YES/NO.

BANK VERIFICATION

Certified that above details are tallied with bank records and found correct.

[In case the authorization is signed by authorized signatory, beneficiary bank branch shall verify and confirm that said authorized signatory is also authorized by the firm/company to transact in the bank.]

Signature : _____

Name : _____

(of the beneficiary Bank Branch Manager along with Office seal)

Note : All information shall be mandatorily filled/ provided

**OFFICE OF THE ASST./DY. COMMR., DIV., CENTRAL EXCISE,
AHMEDABAD-III**

F.No. _____

Dated _____

To,
The Manager,
Bank of Baroda, Usmanpura Branch,
Ahmedabad.

Please find enclosed herewith list of refund/rebate claims (in duplicate), sanctioned by the undersigned during the period from _____ to _____, in favour of the beneficiary, whose details are provided as under.

2. Please remit the amount mentioned in col. No. 6 of the Table below, through RTGS/NEFT by debiting our account No. mentioned below.

3. It is requested to recover RTGS/NEFT charges as per RBI guidelines, leviable on the said sanctioned amount and remit the balance amount to the bank account of the beneficiary.

FOR BENEFICIARIES HAVING BANK ACCOUNTS IN OTHER THAN BANK OF BARODA.

S. No.	Beneficiary's Name	Name and Branch of the Beneficiary Bank	Beneficiary's bank account No.	IFSC Code No.	Sanctioned refund/rebate amount (Rs.)	Remitter's account No.	E.mail ID of the beneficiary/claimant	F. No. of the refund/rebate claim
COL NO. 1 TO 9 TO BE FILLED IN BY THE DIVISIONAL DC/AC WHILE SUBMITTING TO BANK.								
1	2	3	4	5	6	7	8	9

FOR BENEFICIARIES HAVING BANK ACCOUNTS IN BANK OF BARODA.

S. no.	Beneficiary's Name	Name and Branch of the Beneficiary Bank	Beneficiary's bank account no.	IFSC Code no.	Sanctioned refund/rebate amount (Rs.)	Remitter's account no.	E.mail ID of the beneficiary/claimant	F. No. of the refund/rebate claim
COL NO. 1 TO 9 TO BE FILLED IN BY THE DIVISIONAL DC/AC WHILE SUBMITTING TO BANK.								
1	2	3	4	5	6	7	8	9

4. After remitting the balance amount to the beneficiary, in case of other than BANK OF BARODA account holders and sanctioned refund amount in case of BANK OF BARODA account holders, the Bank shall provide the details back to the Divisional DC/AC, in the format given at Annexure B-1.

5. Payment to the beneficiary shall be made only after comparing the details in hard copy with the details sent through my official e-mail account viz. _____.

6. It is requested to return the duplicate copy of Annexure B & B-1 duly certified by the Bank. It is requested to send e-mail to all the beneficiaries at their e-mail ID mentioned in col. No. 8, about the remittance made and a copy to this office at e-mail ID viz. _____ (official e-mail ID). In case of non-remittance, please provide reasons for the same with further advice, if any.

7. I/We request you to make the above payment by RTGS/NEFT entirely at my/our risk and on my/our responsibility.

Office seal.

Signature with date :-

Name :-

*Designation:-AC/DC, Div., _____, Central Excise,
Ahmedabad-III*

Telephone/Contact No.

Annexure B-1

REMITTANCE DETAILS TO BE FURNISHED BY THE BANK OF BARODA, USMANPURA BRANCH, AHMEDABAD.

To,

The Assistant/ Deputy Commissioner,
Central Excise, Div. _____,
Ahmedabad-III.

With reference to your office letter No. F.No. _____ dated _____, the details are tallied with copy of e-mail received from your email ID viz. _____ and remittance of amount mentioned in col. No. 11, has been made after deductions of RTGS/NEFT charges, as shown in col. No. 10, as per RBI guidelines, as per details shown below.

FOR BENEFICIARIES HAVING BANK ACCOUNTS IN OTHER THAN BANK OF BARODA

S. No.	Beneficiary's Name	Name and Branch of the Beneficiary Bank	Beneficiary's bank account No.	IFSC Code No.	Sanctioned refund/ rebate amount (Rs.)	Remitter's account No.	Email ID of the Beneficiary/ claimant	F. No. of the refund/ rebate claim	RTGS/NEFT charges deducted by the Bank (Rs.)	Balance amount remitted (Rs.)	Remittance details i.e. UTR No.	Remarks in case of non-remittance or other-wise.
Col No. 1 to 9 to be filled in by the Divisional DC/AC while submitting to Bank.									Col No. 11 to 13 to be provided by bank after remittance			
1	2	3	4	5	6	7	8	9	10	11	12	13

FOR BENEFICIARIES HAVING BANK ACCOUNTS IN BANK OF BARODA.

S. No.	Beneficiary's Name	Name and Branch of the Beneficiary Bank	Beneficiary's bank account No.	IFSC Code No.	Sanctioned refund/ rebate amount(Rs.)	Remitter's account No.	Email ID of the beneficiary/ claimant	F. No. of the refund/ rebate claim	RTGS/ NEFT charges deducted by the Bank (Rs.)	Balance amount remitted (Rs.)	Remittance details i.e. UTR No.	Remarks in case of non-remittance or other-wise.
Col No. 1 to 9 to be filled in by the Divisional DC/AC while submitting to Bank.									Col No. 11 to 13 to be provided by bank after remittance			
1	2	3	4	5	6	7	8	9	10	11	12	13

Signature of the Bank Officer with date : _____

Official seal of the
Bank

Name of the Bank Officer : _____
Designation/Post held in the Bank : _____

FORMAT OF AUTHORIZATION REGISTER
(to be maintained by the Division Office)

FINANCIAL YEAR- 2014-15

1. Sr. No.
2. Name of the refund claimant i.e. beneficiary
3. ECC Registration No.
4. Address
5. Name and Branch of the beneficiary Bank
6. Beneficiary's account No.
7. IFSC Code No.
8. Email ID.
9. Date of submission of the Authorization
10. Whether photocopy of cancelled blank cheque submitted by the claimant and details compared with what has been given in the application
11. Name of the Bank Officer certifying the bank account details
12. Remarks